



NATIONAL AUTOMOTIVE DESIGN AND DEVELOPMENT COUNCIL

(Former National Automotive Council & Centre for Automotive Design & Development)

(FEDERAL MINISTRY OF INDUSTRY, TRADE AND INVESTMENT)



INVITATION FOR PRE-QUALIFICATION AND EXPRESSION OF INTEREST

1.0 Introduction

In compliance with the requirement of the Public Procurement Act of 2007, the National Automotive Design and Development Council (NADDC) invites interested competent and reputable Contractors/Suppliers/Consultants with relevant experiences, requisite expertise and good track record are invited for pre-qualification and expression of interest on the projects listed below:

2.0 Projects

2.1 Goods

SN	Lot No.	Description
i.	NADDC/PUG/001	Procurement of Vehicles
ii.	NADDC/PUG/002	Procurement of Office Furniture & Fittings
iii.	NADDC/PUG/003	Procurement of Office Equipment
iv.	NADDC/PUG/004	Procurement of Computer, ICT Equipment etc.
v.	NADDC/PUG/005	Procurement of Rapid Prototyping Machine
vi.	NADDC/PUG/006	Procurement of 3-D Coordinate Measurement (Nikon Non-Contact Multi-Sensory 3D Metrology system)
vii.	NADDC/PUG/007	Procurement of Welding Equipment
viii.	NADDC/PUG/008	Printing of NADDC Auto Policy and Information Kits

2.2 Works

SN	Lot No.	Description
i.	NADDC/PUW/001	Renovation of Workshop Building, Zaria Office
ii.	NADDC/PUW/002	Sinking of Boreholes, Zaria Office
iii.	NADDC/PUW/003	Electrical installations, Abuja Office

2.3 Consultancy Services

SN	Lot No.	Description
i.	NADDC/PUC/001	Environmental Impact Assessment Study for Kaduna Auto Industrial Park
ii.	NADDC/PUC/002	Design of Foundry Shop and Machine Shop, Zaria Office

3.0 Eligibility Criteria

- (i) Evidence of Registration with Corporate Affairs Commission;
- (ii) Tax Clearance Certificate for the last three (3) years – (2013 – 2015);
- (iii) Current Certificate of Compliance issued by National Pension Commission as evidence of compliance with Pension Reform Act 2004;
- (iv) Current Certificate of Compliance issued by Industrial Training Fund (ITF) in compliance with Section 6 (2) of the ITF amendment Act 2011;
- (v) Evidence of Registration with Financial Reporting Council of Nigeria;
- (vi) Evidence of Registration on the National Database of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report issued by BPP;
- (vii) Company's Audited Account and Annual Turnover of similar business for the last three (3) years;
- (viii) Verifiable list of previous similar works successfully carried out within the last five years with names of clients, evidence of award and practical completion certificates;
- (ix) Evidence of financial strength, credit worthiness and readiness to instruct bankers to supply financial information on the company as may be required;
- (x) Evidence of Registration with relevant professional bodies;
- (xi) Corporate profile of the firm and organisational structure, including names and brief resumes of key personnel supported by professional certificates, registered and functional contact email address GSM number(s); and
- (xii) A sworn affidavit that none of the Director of the company is a member of staff of National Automotive Design and Development Council (NADDC).

4.0 Submission of Pre-qualification Documents

The deadline for the submission of pre-qualification and expression of interest documents is on or before Wednesday, September 21, 2016 at 12.00noon. It must be submitted in Four (4) copies with one original and marked at the Top Left of the envelope “**Pre-qualification for.... or Expression of Interest of...**” with the Lot Number, Description, Name and Address of the company to be deposited in the Tenders Box located at the Conference Room of the Council and addressed to:

**The Director General,
National Automotive Design & Development Council,
23, Parakou Street, Wuse II,
P.M.B 320 Garki
Abuja.**

- (i) The submitted pre-qualification/expression of interest documents will be opened on Wednesday, September 21, 2016, by 12.30pm in the presence of bidders or their representatives who choose to attend at the Conference Room of the Council. Non-Governmental Organization, relevant Professional Association and the general public are hereby invited to witness the opening;
- (ii) This announcement is published for information purposes only and does not constitute an offer by the Council to transact with any party for the projects nor does it constitute a commitment or obligation on the part of the Council to procure;
- (iii) Please note that only pre-qualified companies will be invited to tender for the services;
- (iv) The Council reserves the right to reject any pre-qualification document (s);
- (v) The Council pledges fair and equal treatment of all participants but is not bound to shortlist any bidder and reserves the right to cancel the procurement at any stage without incurring any liability in line with Section 28 (b) of the Public Procurement Act, 2007.

Signed:

Engr. Aminu Jalal, FNSE, FNIM, FNAutoEI
Director General